

# Treasurer/CFO Search for *Bethel Local District*



## Bethel Local Schools Educate with Excellence...

### The Community

Nestled in the southeast corner of Miami County, Bethel Local School District is located 15 miles to the north of the City of Dayton and includes portions of Tipp City, Huber Heights and Bethel Township. Chartered in 1917, the district consists of one K-12 grade building with three different schools: elementary, middle school and high school. As Bethel Township changed and the district grew through the years, permanent academic spaces were added to the original building in 1951, 1956, 1964 and 1969 with a new gymnasium in 1999. A new 73,000 square foot grades 9-12 addition was opened in 2017.

### District Profile

#### **School Buildings**

Elementary	1
Middle School	1
High School	1
<b>Total ADM</b>	<b>1,419</b>

#### **Number of Employees**

Administrative	6
Certified Staff	68
Classified Staff	36
Treasurer's Staff	3

### The Treasurer Search

The Board of Education is seeking qualified applicants for the position of Treasurer/CFO. The Board seeks an effective administrator in education and administration leadership to fill the Treasurer/CFO vacancy. It is anticipated the new Treasurer will assume responsibilities on or before August 1, 2018. K-12 Business Consulting and the Ohio Association of School Business Officials (OASBO) is assisting the Board in its search for an outstanding Treasurer/CFO.

### Qualifications/Responsibilities

The Treasurer/CFO is responsible for overseeing the entire financial operations of the organization, the accuracy and timeliness of all state and federal reporting, the development of the annual district operating budget and the Five-Year Forecast. The CFO is an active participant on the senior leadership team and will provide leadership for the district in areas including finance, strategic planning, program development, and is a resource for business and human resource functions. The applicant must possess a valid Ohio Treasurer's license. Successful experience as a School Treasurer is preferred. The CFO must maintain integrity and high standards of ethics in all matters. The successful candidate will demonstrate the following financial leadership characteristics:

- Proven ability to work with others – a team player;
- Strong financial and detail-oriented reporting skills;
- Ability to facilitate educational discussions/decisions through a financial lens;
- Demonstrated excellent inter-personal and effective communication skills;
- Demonstrated knowledge of state and local funding issues, Ohio laws and regulations pertaining to public schools;
- Experience in effective process management and organizational skills;
- Leadership skills for staff and various finance committees;
- Experience with and understanding of operating software and procedures;

### Compensation and Terms of Employment

The Board intends to offer the successful candidate a contract, as per law. The base salary range is expected to be \$90,000 to \$112,000 but is negotiable and commensurate with experience and qualifications.

### **Bethel Local School District is an Equal Opportunity Employer.**

Employment is offered without regard to race, color, national origin, ancestry, citizenship status, religion, sex, gender identity or expression, economic status, age, disability, legally acquired genetic information, military status or sexual orientation.

### **Bethel Schools Board of Education**

Jacob King, President	0	Years
Julie Reese, Vice President	0	Years
Danny Elam	0	Years
Lori Sebastian	2	Years
Todd Wright	2	Years

#### **Financial Data**

Operating Millage:	
Gross	61.77
Effective Residential	35.80
Effective Commercial	38.07
Total Valuation	152,301,430

#### **Appropriations – FY17**

Bond Millage	7.72
General Fund	11,318,487
Total – All Funds	15,931,982

#### **General Fund Revenue**

Local Taxes	39%
State Funds	39%
Other	22%

### **The District**

The Bethel Local School District consists of one K-12 grade building with three (3) schools: elementary, middle school and high school. The district includes portions of Tipp City, Huber Heights, and Bethel Township, Ohio.

In addition to having outstanding college preparatory and general courses of study, BHS is affiliated with the Miami Valley Career Technology Center, which offers 50 vocational programs and Tech Prep courses of study. The athletic teams compete in the Cross Country Conference.

Sixty percent of BHS graduates in the Class of 2017 continued their education at colleges and universities.

Graduates earned \$687,295 in scholarships and awards to public and private colleges and universities in Ohio and across the nation 2016-2017.

The district promotes and supports high achievement with: technology, a Gifted Program, and English as a Second Language Program (ESL is for bilingual and English language learners).

Bethel students take great pride in academic and extracurricular accomplishments. The strong support of the PTO (parent teacher organization), Athletic & Music Boosters, surrounding business community, and local governments enhance the lives of our students.

### **Application Process**

Qualified individuals are encouraged to apply. Please submit:

- A cover letter emphasizing qualifications and reasons for interest;
- An up-to-date resume;
- List three (3) references from associates or board members who can speak to candidate qualifications and work experience;
- A copy of current Ohio Treasurer Certificate/License

**Note: Applicants should not make personal contact with any Board of Education members.**

Visit <http://www.k12consulting.info/job-postings> for application materials.

**All application material can be mailed or emailed to the following:**

K-12 Business Consulting  
"Bethel Schools Treasurer Search"  
P.O. Box 476  
New Albany, OH 43054  
[cjritter@k12consulting.net](mailto:cjritter@k12consulting.net)

**Direct questions concerning the position to:**

Cindy Ritter at 740.412.9526 or [cjritter@k12consulting.net](mailto:cjritter@k12consulting.net)  
Jenni Logan at 513.518.8786 or [jlogan@k12consulting.net](mailto:jlogan@k12consulting.net)  
Chris Mohr at 614.580.8544 or [cmohr@k12consulting.net](mailto:cmohr@k12consulting.net)

### **Tentative Timeline**

Announce Vacancy	04.25.2018
Application Materials Due	05.25.2018
Initial Interviews	06.04 & 05.2018
Final Interviews	06.12.2018
Action to Employ	06.25.2018
Est. Begin Employment	On or before 08.01.2018

These dates are approximate times. Applicants are reminded that application materials are subject to public records law.

**Deadline for applications is  
05.25.2018**

