

## Treasurer/CFO Search for Kenton City School District



**Inspiring All to Inquire, Dream and Excel!**

### **The District**

Kenton City Schools is a public-school district in Kenton, Ohio USA. The district encompasses 112 square miles. Most of Kenton City Schools' students reside in Hardin County, a rural county in northwest Ohio. The school district has 1 high school, 1 middle school, and 1 elementary school. The district's current enrollment is approximately 1,800 students with an average attendance rate of 94%.

### **The Treasurer Search**

The Board of Education is seeking qualified applicants for the position of Treasurer/CFO due to the resignation of the current Treasurer. The Board seeks an effective administrator in financial and administrative leadership to fill the vacancy. It is expected the new Treasurer will assume responsibilities on or before July 1, 2020. K-12 Business Consulting and the Ohio Association of School Business Officials (OASBO) are assisting the Board in its search for an outstanding Treasurer/CFO.

### **District Profile**

#### **School Buildings**

One Main Campus	
Elementary PK-6	1
Jr. High School 7-8	1
Sr. High School 9-12	1

**Total ADM** 1840

#### **Number of Employees**

Administrative	20
Certified Staff	143
Classified Staff	98
Treasurer's Staff	2

### **Qualifications/Responsibilities**

The Treasurer/CFO is responsible for overseeing the entire financial operations of the organization, the accuracy and timeliness of all state and federal reporting, the development of the annual district operating budget and the Five-Year Forecast. The CFO is an active participant on the senior leadership team and will provide leadership for the district in areas including finance, strategic planning, program development, and is a resource for business and human resource functions. The applicant must possess a valid Ohio Treasurer's license. Successful experience as a School Treasurer is preferred but not required. The CFO must maintain integrity and high standards of ethics in all matters. The successful candidate will demonstrate the following financial leadership characteristics:

- An individual who can skillfully provide financial leadership for the district;
- Proven ability to work collaboratively with others inside and outside the district – a team player;
- Strong financial and detail-oriented reporting skills;
- Ability to facilitate educational discussions/decisions through a financial lens;
- Demonstrated excellent inter-personal and effective communication skills;
- Demonstrated knowledge of state and local funding issues, Ohio laws and regulations pertaining to public schools;
- Experience in effective process management and organizational skills;
- Leadership skills for staff and various finance committees;
- Experience with levy laws and working knowledge of TIF's and Joint Economic Development Districts;

### **Compensation and Terms of Employment**

The Board intends to offer the successful candidate a contract, as per law. The base salary range is expected to be \$74,000 to \$94,000 but is negotiable and commensurate with experience and qualifications.

### **Kenton City School District is an Equal Opportunity Employer.**

Employment is offered without regard to race, color, national origin, ancestry, citizenship status, religion, sex, gender identity or expression, economic status, age, disability, legally acquired genetic information, military status or sexual orientation.

### **Kenton Board of Education**

Doug Carmean, President	2	Years
Sheena Striker, Vice-President	2	Years
Samuel Albert	2	Years
Justin Dick	1	Years
Brandon Ledley	1	Years

### **Financial Data**

Operating Millage:	
Gross	34.20
Effective Residential	21.30
Effective Commercial	25.31

Bond	3.40
Classroom Facilities	0.50
Income Tax	1.00%
Total Valuation	\$233,197,130

### **Appropriations – FY19**

General Fund	\$23,135,375
Total – All Funds	\$27,750,617

### **Source of Funds FY19**

Local Taxes	39.5%
State Funds	51.77%
Federal Funds	8.72%

### **The District**

Just A Little History of Hardin County and Kenton...

Location: 40.6606 N Latitude, 83.6636 W Longitude Hardin County is located in northwest Ohio. Kenton is the county seat and approximately 57 miles northwest of Columbus. Almost all the major routes in Hardin County meet in Kenton, which was named after Simon Kenton. He was a frontiersman who settled in nearby Urbana, Ohio.

The “Crazy Eights”, CSX transportation engine SD40-2 #8888, unmanned train incident in 2001 that rumbled 66 miles through Northwest Ohio. The train was stopped just southeast of Kenton. The incident later inspired the 2010 motion picture Unstoppable.

Kenton City School district, includes an elementary school, Kenton Middle School, Kenton High School and a Satellite Career Center of Hi-Point CTC. Kenton Elementary School is a new facility opened in 2014 which replaces the three previous elementary and one kindergarten buildings.

The Kenton High School are the "Wildcats". The Wildcat football team won consecutive state championships in 2001 and 2002 in division IV, runner-up in 2011 in Division IV, and runner-up in 2003 in Division III.

### **Application Process**

Qualified individuals are encouraged to apply. Please submit:

- A cover letter emphasizing qualifications and reasons for interest;
- An up-to-date resume;
- List three (3) references from associates or board members who can speak to candidate qualifications and work experience;
- A copy of current Ohio Treasurer Certificate/License

**Note: Applicants should not make personal contact with any Board of Education members.**

Visit <http://www.k12consulting.info/job-postings> for more information.

**All application material can be mailed or emailed to the following:**

K-12 Business Consulting  
“Kenton City Schools Treasurer/CFO Search”  
P.O. Box 476  
New Albany, OH 43054  
[cjritter@k12consulting.net](mailto:cjritter@k12consulting.net)

**Direct questions concerning the position to:**

Cindy Ritter at 740.412.9526 or [cjritter@k12consulting.net](mailto:cjritter@k12consulting.net)  
Dee Cramer at 937.243.2922 or [dcramer@k12consulting.net](mailto:dcramer@k12consulting.net)

### **Tentative Timeline**

Announce Vacancy	03.06.2020
Application Materials Due	03.27.2020
Initial Interviews	04.06.2020
Final Interviews	04.13.2020
Action to Employ	04.20.2020
Est. Begin Employment	On or before 07.01.2020

These dates are approximate times. Applicants are reminded that application materials are subject to public records law.

**Deadline for applications is  
03.27.2020**

