

<b>EVIDENCE OF COMPLETION</b>
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First Name	Initial	Last Name
<b>Date</b>		

Clearly articulate how the work you have done and the professional learning that you have gained will result in an increase in effectiveness for your work when you are employed.

**College Coursework**

- For college courses **pre-approved** by the LPDC, the Treasurer/CFO/BO must submit upon completion an official transcript to the LPDC Committee. A satisfactory grade (C or above, or pass in pass/fail) on a transcript signifies that the Treasurer/CFO/BO has gained knowledge and has completed significant work in the area studied. In addition, a reflection describing how the course information has led to change in practice is required.
- Coursework/degrees must be completed for credit at an institution approved by the Ohio Board of Regents, or the equivalent in another state.
- Professional education coursework/degrees must be completed for credit at an institution approved for Treasurer/CFO/BO preparation by the OASBO LPDC.