

# Fundamentals of Payroll (Session 1) 2024-2025

Date: May 15, 2025

The Fundamentals of Payroll course is tailored specifically for professionals working within Ohio's public education system. This comprehensive course is designed to provide payroll specialists with the knowledge and skills necessary to excel in their roles. As the backbone of financial operations, payroll specialists play a crucial role in ensuring accurate and timely compensation of staff, thereby supporting the overall functionality and integrity of the educational institution.

**8:30 a.m.**

## **Module 1: Payroll Foundations**

*Christy Buller, Assistant Treasurer, Payroll / Benefits, Eastern Local SD (Winchester)*

*Lindsay Moody, Payroll Supervisor, Springfield City SD*

**9:30 a.m.**

**Break**

**9:45 a.m.**

## **Module 1: Payroll Foundations**

*Christy Buller, Assistant Treasurer, Payroll / Benefits, Eastern Local SD (Winchester)*

*Lindsay Moody, Payroll Supervisor, Springfield City SD*

**10:45 a.m.**

**Break**

**11:00 a.m.**

## **Module 2: Employee Type**

*Brittany Lee, Assistant Treasurer, Warren Local SD*

*Brenda Core, Treasurer, Northwest Ohio Area Computer Services Cooperative*

**12:00 p.m.**

**Lunch**

**12:45 p.m.**

## **Module 2: Employee Type**

*Brittany Lee, Assistant Treasurer, Warren Local SD*

*Brenda Core, Treasurer, Northwest Ohio Area Computer Services Cooperative*

**1:45 p.m.**

**Break**

**2:00 p.m.**

**Module 3: Onboarding New Employees in Payroll**

*Becky Bunting, Fiscal Support Specialist, Meta Solutions*

*Carolyn Giuffre, Fiscal Support Specialist, Tri County Computer Service Association*

**3:00 p.m.**

**Break**

**3:15 p.m.**

**Module 3: Onboarding New Employees in Payroll**

*Becky Bunting, Fiscal Support Specialist, Meta Solutions*

*Carolyn Giuffre, Fiscal Support Specialist, Tri County Computer Service Association*

**4:15 p.m.**

**Adjourn**