

Edgerton Local School District

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Board of Education

Bob Siebenaler, President
Lyn Bowsher, Vice- President
Nick Hug
Amanda Giesige
Bill Swank

To: Board of Education
From: William E Blakely, Treasurer/CFO
Date: January 10, 2025
Re: Procedures for Organizational Meeting

Since we only follow the procedures for our organizational meeting once a year, I thought I would put some notes in writing for you so that we all get our memories refreshed.

- Oath of Office – I have no one to swear in this year. (If we have people to swear in, I will have them all take the Oath of Office at the same time)
- Election of President – Nominations need to be made to name a 2025 Board President. If you are nominated and are not interested in being the Board President, please decline the nomination. There is no vote during the nominations. Once all of the nominations have been made, I will ask for a motion, second and roll call vote needs to be made to close the nominations (not elect a President). After I take a roll call vote to close the nominations, we will do another roll call to elect the president. When I call your name, you must then state who you would like elected as president from those that were nominated, if more than 1 person is nominated.
- Election of Vice-President – The same procedure used to elect a president will be followed.
- Reorganization Items – The list of items is on the reorganization agenda need to be discussed. Once all of the items have been addressed, they need to be approved. For the committees we have not opened nominations as in the election of the president and vice-president.
- Once the reorganization items are done, we will move to adjourn the reorganization meeting. However, before we actually adjourn, we will be going into executive session for personnel employment and compensation.

Sincerely,

William E. Blakely, Treasurer/CFO

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